



**MIAMI VALLEY FIRE DISTRICT
RECORDS COMMISSION MEETING
2710 Lyons Road, Miamisburg, OH 45342
December 13, 2023 @ 1:00 p.m.**

RECORDS COMMISSION MEETING NOTICE

Pursuant to Ohio Rev. Code 121.22, notice is hereby given that the Miami Valley Fire District Records Commission will hold a Meeting on Thursday, December 13, 2023, at 1:00 p.m. at 2710 Lyons Road, Miamisburg, OH 45342.

The purpose of the meeting is as follows:

AGENDA

1. Call to Order
2. Roll Call
3. Approval of November 7, 2022 minutes
4. Review and approve revision to records retention schedule (RC-2)
5. Adjourn