

Fire District Records Commission Minutes

Members Present: John Stalder, Chair
Brandon Barnett, Chief
Jennifer Johns, Finance Director
Alex Ewing, Attorney
Kim Combs, Administrative Assistant

The Records Commission meeting was called to order on November 7, 2022 at 11:00 a.m. in the City Manager's conference room.

A motion was made by Ms. Johns, seconded by Mr. Ewing to approve the June 22, 2021, minutes as submitted. Motion carried.

Ms. Combs provided information on records stored at the Annex. These records are beyond the retention period and as such, are eligible for destruction.

A motion was made by Ms. Johns, seconded by Mr. Ewing to approve the Certificate of Records Disposal. Motion carried.

There being no further business to come before the Commission a motion was made by Mr. Barnett to adjourn the meeting at 11:09 a.m.

Respectfully submitted,

Kim Combs
Secretary