



MIAMI VALLEY FIRE DISTRICT

Board of Trustees Meeting Agenda

March 14, 2024

8:00 a.m.

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes

Motion to approve the regular Meeting Minutes of February 8, 2024.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Consent Agenda

Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Expenses

Approve the Fire District February expenses beginning with check #19414 and ending with check #019480.

1. Consent Agenda Motion
A motion to approve the Consent Agenda.

Oath of Office

Firefighter/Paramedic Taylor Meldrum
Firefighter/Paramedic Evan Thompson
Firefighter/Paramedic Evan O'Brien
Firefighter/Paramedic James Blom
Firefighter/Paramedic Jedidiah Fernbaugh

Old Business

None

New Business

1. Motion

A motion to declare Fire Engine (4516) as surplus property and to advertise on an online auction site.

Presented by Chief Barnett

Chief's Report**Operational Oversight Committee Comment****Trustee Comment****Executive Session**

Motion to enter into Executive Session

A motion to recess to an Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Adjournment



**MIAMI VALLEY FIRE DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES
February 8, 2024**

Call to Order

President Stalder called the Miami Valley Fire District meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

Roll Call

The following Trustees were present: John Stalder, Ann-Lisa Allen, Greg Bell, Frank Fritsch and Terry Posey. The following staff members were present: Keith Johnson, Brandon Barnett, Steve Johnson, Jennie Harover, Elyse Martin and Amy Phillips.

Meeting Minutes

A motion was made by Ms. Allen, seconded by Mr. Fritsch to approve the Regular Meeting minutes of January 11, 2024. Motion carried.

Mr. Greg Bell presented Chief Barnett with a plaque from the Ohio River Road Runners Club in appreciation of their presence at the Turkey Trot in 2023. While their professional services were not required during the race, the Roadrunners truly appreciate MVFD watching over those that participated.

Public Comment

None

Consent Agenda

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to approve the Consent Agenda as presented. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Old Business

None

New Business

The Board recessed into study session at 8:05 am to discuss:

- Year in Review of 2023
- Annual Financial Report for 2023
- EMS/Fire Vehicle Purchases & Rotations
- Fire Department Restructuring
- Authorized Strength Amount & Fire Chief to Hire Process

The Board recessed out of study session at 9:14 am.

Elyse Martin presented **Resolution No. 2024-03**. The resolution will allow the District Clerk to create a trust fund pursuant to Section 9.39 of the Ohio Revised Code for any unclaimed money to be held for a period of five years or until such funds are claimed. A motion was made by Ms. Allen, seconded by Mr. Fritsch, to read Resolution No. 2024-03 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell abstain, Mr. Fritsch aye and Mr. Posey. Motion carried. **A RESOLUTION TO ESTABLISH THE UNCLAIMED MONEY FUND FOR THE MIAMI VALLEY FIRE DISTRICT, EFFECTIVE RETROACTIVELY TO JANUARY 1, 2024.** A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adopt Resolution No. 2024-03. Mr. Stalder aye, Ms. Allen aye, Mr. Bell abstain, Mr. Fritsch aye and Mr. Posey. Motion carried.

Chief Barnett presented **Resolution No. 2024-04**. The resolution will authorize the Fire Chief to purchase a fire engine apparatus and associated equipment not to exceed \$1,000,000. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to read Resolution No. 2024-04 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried. **A RESOLUTION TO AUTHORIZE THE FIRE CHIEF TO PURCHASE A FIRE ENGINE APPARATUS AND ASSOCIATED EQUIPMENT.** A motion was made by Mr. Fritsch, seconded by Ms. Allen, to adopt Resolution No. 2024-04. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief Barnett presented **Resolution No. 2024-05**. The resolution will authorize the Fire Chief to purchase a medic apparatus and associated equipment not to exceed \$400,000. A motion was made by Ms. Allen, seconded by Mr. Fritsch, to read Resolution No. 2024-05 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye, and Mr. Posey aye. Motion carried. **A RESOLUTION TO AUTHORIZE THE FIRE CHIEF TO PURCHASE A MEDIC APPARATUS AND ASSOCIATED EQUIPMENT.** A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adopt Resolution No. 2024-05. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief Barnett presented **Resolution No. 2024-06**. The resolution will approve the wages and benefits for a new job classification within the service of Miami Valley Fire District. A motion was made by Ms. Allen, seconded by Mr. Fritsch, to read Resolution No. 2024-06 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye, and Mr. Posey aye. Motion carried. **A RESOLUTION TO APPROVE WAGES AND BENEFITS FOR NEW EMPLOYEE CLASSIFICATION WITHIN THE SERVICE OF THE MIAMI VALLEY FIRE DISTRICT.** A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adopt Resolution No. 2024-06. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief Barnett presented **Resolution No. 2024-07**. The resolution will give authority to the Fire Chief to hire district employees based on an annually authorized employee staffing list. A motion was made by Mr. Posey to amend Resolution 2024-07 by adding "Section 6 - This resolution shall only be effective upon the receipt of an opinion from counsel for the District approving the described action under the Ohio Revised Code." Mr. Bell seconded the motion. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

A RESOLUTION GRANTING AUTHORITY TO THE FIRE CHIEF TO HIRE DISTRICT EMPLOYEES BASED ON THE ANNUAL EMPLOYEE STAFFING LIST. A motion was made by Ms. Allen, seconded by Mr. Bell, to adopt Resolution No. 2024-07 as amended. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief's Report

Chief Barnett acknowledged an award presented to the District by Dan Douglas for their support during Spring Fest in the Burg for 2023. The District currently has four open positions. One offer has been extended and that prospect is going through applicable employment testing. There are two employees on long-term leave that could be approximately 8-10 weeks. BC Johnson is working through getting the two new staff vehicles fitted with emergency lighting. As with many other vehicle accessories, the necessary light bars are taking longer to arrive than normal. Circulation fans that were approved in the 2024 budget have been ordered for stations 51, 53 and 55. These will offer noticeable improvements on air quality for these stations. The SCBAs which were ordered in 2023 should be shipping on March 12th. Requests for Qualifications of Design Services was completed in January and two of the design firms will be presenting to the Board later this morning. KZF Design will present at 10:00am and App Architecture will present at 11:00am.

OCC Report

None

Trustee Report

None

A motion was made by Mr. Fritsch, seconded by Ms. Allen to recess to an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey. Motion carried.

The Board recessed into executive session at 9:25 am.

The Board returned to regular session at 10:01 am.

Adjournment

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adjourn the meeting at 10:01 am. Motion carried.

Respectfully submitted,

Jennifer Harover
Secretary

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019414		A	0000120	ALCOR SUPPLY AND FIXTURE CO	02/01/2024	242.25
019415		A	0006850	BOUND TREE MEDICAL, LLC	02/01/2024	1,035.00
019416		A	0000141	D&S AUTO PARTS INC	02/01/2024	186.78
019417		A	0000235	DOOR SERVICE SOLUTIONS LLC	02/01/2024	2,785.00
019418		A	0001308	DUKE ENERGY	02/01/2024	36.74
019419		A	8781028	EMSAR MEDICAL REPAIR, INC.	02/01/2024	86.80
019420		A	0000237	MEDICAL MUTUAL	02/01/2024	9,482.04
019421		A	4339969	MIAMI TOWNSHIP	02/01/2024	70.00
019422		A	0005301	MONTGOMERY COUNTY WATER SERVIC	02/01/2024	319.03
019423		A	0000221	OHIO POLYGRAPH SERVICES LLC	02/01/2024	200.00
019424		A	2571875	PHOENIX SAFETY OUTFITTERS	02/01/2024	399.95
019425		A	0000263	TREASURER, STATE OF OHIO	02/01/2024	305.00
019426		A	0025505	VERIZON WIRELESS	02/01/2024	145.45
019427		A	0000230	VIKING HEATING AND AIR	02/01/2024	5,819.00
019428		A	0000222	A.E DAVID COMPANY INC	02/08/2024	112.00
019429		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	02/08/2024	46,904.89
019430		A	9097668	CENTERPOINT ENERGY	02/08/2024	611.46
019431		A	0004764	CITY OF MIAMISBURG-PO BOX	02/08/2024	738.37
019432		A	3214846	COMDOC	02/08/2024	103.59
019433		A	0000227	ELITE COMPUTERS INC	02/08/2024	4,506.99
019434		A	8362399	GREATER MONTGOMERY CO. FIRE	02/08/2024	140.00
019435		A	0000261	LEXIPOL, LLC	02/08/2024	9,672.05
019436		A	4339969	MIAMI TOWNSHIP	02/08/2024	318.95
019437		A	2571875	PHOENIX SAFETY OUTFITTERS	02/08/2024	367.79
019438		A	0000254	STRATEGIC SOURCING, INC.	02/08/2024	150.00
019439		A	0000230	VIKING HEATING AND AIR	02/08/2024	301.16
019440		A	0000193	WEX BANK	02/08/2024	8,137.24
019441		A	0000187	XEROX CORPORATION	02/08/2024	504.68
019442		A	0009600	AIRGAS USA LLC	02/15/2024	282.36
019443		A	0000120	ALCOR SUPPLY AND FIXTURE CO	02/15/2024	189.39
019444		A	9097668	CENTERPOINT ENERGY	02/15/2024	656.70
019445		A	0000198	CHARTER COMMUNICATIONS	02/15/2024	838.50
019446		A	3214846	COMDOC	02/15/2024	130.95
019447		A	0000141	D&S AUTO PARTS INC	02/15/2024	359.97
019448		A	8708200	FROST BROWN TODD	02/15/2024	4,731.36
019449		A	0000245	MENARD, INC	02/15/2024	83.64
019450		A	4339969	MIAMI TOWNSHIP	02/15/2024	70.00
019451		A	0000201	PREMIER OCCUPATIONAL HEALTH	02/15/2024	766.00

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019452		A	2221267	PROGRESSIVE PRINTERS INC.	02/15/2024	388.55
019453		A	0000170	REGION THREE RESCUE	02/15/2024	488.45
019454		A	0025505	VERIZON WIRELESS	02/15/2024	579.92
019455		A	0000230	VIKING HEATING AND AIR	02/15/2024	212.00
019456		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	02/15/2024	2,347.19
019457		A	0009600	AIRGAS USA LLC	02/22/2024	148.95
019458		A	0000262	BIG ASS HOLDING	02/22/2024	25,036.89
019459		A	9097668	CENTERPOINT ENERGY	02/22/2024	2,454.82
019460		A	9378887	CHANGE HEALTHCARE LLC	02/22/2024	11,074.15
019461		A	0000198	CHARTER COMMUNICATIONS	02/22/2024	2,934.00
019462		A	0000264	CITY OF VANDALIA	02/22/2024	5,000.00
019463		A	0000237	MEDICAL MUTUAL	02/22/2024	7,550.94
019464		A	0000245	MENARD, INC	02/22/2024	294.73
019465		A	4339969	MIAMI TOWNSHIP	02/22/2024	140.00
019466		A	0000221	OHIO POLYGRAPH SERVICES LLC	02/22/2024	900.00
019467		A	2571875	PHOENIX SAFETY OUTFITTERS	02/22/2024	7,025.49
019468		A	0007917	SILCO FIRE PROTECTION	02/22/2024	208.50
019469		A	0000155	STRYKER SALES CORPORATION	02/22/2024	2,886.00
019470		A	0000222	A.E DAVID COMPANY INC	02/29/2024	41.85
019471		A	0000141	D&S AUTO PARTS INC	02/29/2024	36.96
019472		A	0000232	FARMERS & MERCHANTS BANK	02/29/2024	72,226.13
019473		A	4344343	GO2-PROS PEST CONTROL	02/29/2024	65.00
019474		A	0000194	KOORSEN FIRE & SECURITY INC	02/29/2024	520.00
019475		A	0004442	LOWES BUSINESS ACCT	02/29/2024	79.51
019476		A	0000245	MENARD, INC	02/29/2024	31.96
019477		A	4339969	MIAMI TOWNSHIP	02/29/2024	70.00
019478		A	0005301	MONTGOMERY COUNTY WATER SERVIC	02/29/2024	698.61
019479		A	2571875	PHOENIX SAFETY OUTFITTERS	02/29/2024	55,649.20
019480		V	0000183	PREMIER HEALTH	02/29/2024	0.00
FD2858		M	0009999	PAYROLL VENDOR	02/08/2024	259,777.64
FD2859		M	0009999	PAYROLL VENDOR	02/08/2024	3,565.14
FD2860		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	100.00
FD2861		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	670.00
FD2862		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	78.09
FD2863		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	574.00
FD2864		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	2,227.70
FD2865		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	100.00
FD2866		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	549.79

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
FD2867		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	395.20
FD2868		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	93.38
FD2869		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	96.96
FD2870		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	296.72
FD2871		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	103.30
FD2872		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	119.74
FD2873		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	131.33
FD2874		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	174.00
FD2875		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	416.68
FD2876		M	2276044	FIFTH THIRD MASTERCARD	02/08/2024	(16.94)
FD2877		M	0007150	POLICE & FIRE PEN FUND OF OHIO	02/12/2024	124,069.16
FD2878		M	0007180	O.P.E.R.S.	02/12/2024	2,408.22
FD2879		M	0009443	BWC	02/14/2024	8,172.00
FD2880		M	0009999	PAYROLL VENDOR	02/23/2024	250,247.69
FD2881		M	0009999	PAYROLL VENDOR	02/23/2024	3,444.18
FD2882		M	2166248	VISION SERVICE PLAN	02/28/2024	720.51
FD2883		M	0000237	MEDICAL MUTUAL	02/28/2024	71,935.76
FD2884		M	3483226	STANDARD INSURANCE COMPANY	02/28/2024	969.29
FD2885		M	0001620	AES	02/29/2024	2,282.85
FD2886		M	0000053	FIFTH THIRD	02/29/2024	1,067.80
96 Checks						1,035,651.07

MTD Bank Report for Year 2024 Month 02 - MIAMI VALLEY FIRE DISTRICT

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0002	OPERATING	649,723.75	4,423,579.26	1,035,552.07	137,500.00	0.00	4,175,250.94
0004	EMS	345,846.93	147,801.69	0.00	0.00	137,500.00	356,148.62
0006	F&M CD - 4/14/23	0.00	0.00	0.00	0.00	0.00	0.00
0008	STAR OHIO	3,443,291.63	15,005.16	0.00	0.00	0.00	3,458,296.79
4 Banks		4,438,862.31	4,586,386.11	1,035,552.07	137,500.00	137,500.00	7,989,696.35

YTD Fund Report for Year 2024 Month 02 - MIAMI VALLEY FIRE DISTRICT

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
100	GENERAL FUND	3,887,116.39	4,543,934.94	1,493,921.58	6,937,129.75	334,573.48	6,602,556.27
200	EMS FUND	292,400.23	338,748.39	275,000.00	356,148.62	0.00	356,148.62
210	GRANT FUND	430,664.43	48,689.76	51,313.39	428,040.80	271,213.28	156,827.52
300	DEBT SERVICE FUND	0.20	0.00	0.00	0.20	0.00	0.20
400	CAPITAL IMPROVEMENT FUND	492,555.35	0.00	224,178.37	268,376.98	46,434.03	221,942.95
5 Funds		5,102,736.60	4,931,373.09	2,044,413.34	7,989,696.35	652,220.79	7,337,475.56



Miami Valley Fire District

2710 Lyons Rd, Miamisburg, Ohio 45342

Office: 937-560.2152, Fax: 937-560-2192

Miami Valley Fire District
Board of Trustees

John Stalder, President
Terry Posey, Jr., Trustee
Ann-Lisa Allen, Trustee
Frank Fritsch, Trustee
Greg Bell, Trustee

Brandon Barnett
Fire Chief

March 7, 2024

To: Miami Valley Fire District Board of Trustees

From: Fire Chief Brandon Barnett

Re: Surplus of 1997 KME Fire Engine

Board,

I would like your permission to surplus the 1997 KME Fire Engine currently owned by Miami Valley Fire District. The VIN for this vehicle is: 4S7HT099XVC024516.

This is the vehicle that had a failure of the air brake on January 15, 2024, and sustained significant damage to the front bumper, undercarriage, and other parts of the lower body. After an estimate, the insurance company offered us \$15,110 for the repair. In addition, the 1997 KME Fire Engine has other mechanical issues with the fire pump, water tank, as well as significant rust issues that need addressed, beyond the damage from the brake failure, which has caused us to take the vehicle out of service permanently.

After a careful analysis we chose to use the \$15,110 to help in the purchase of another vehicle from the City of Vandalia, that had less wear than this vehicle and was in better mechanical shape.

We are asking for board approval to surplus this vehicle, remove it from our insurance policy, and sell the vehicle as is on public auction (GovDeals) at the earliest opportunity.

Thank you for your time and consideration in this matter.

Respectfully,

Thomas B. Barnett
Fire Chief
Miami Valley Fire District

