



MIAMI VALLEY FIRE DISTRICT

Board of Trustees Meeting Agenda

May 9, 2024

8:00 a.m.

Call to Order

Pledge of Allegiance

Roll Call

Oath of Office

President Stalder will administer the oath of office to the new Fire Chief Steven Johnson.

Approval of Minutes

Motion to approve the regular Meeting Minutes of April 11, 2024

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Consent Agenda

Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Expenses

Approve the Fire District April expenses beginning with check # 19535 and ending with check # 19595.

1. Consent Agenda Motion
A motion to approve the Consent Agenda

Old Business

None

New Business

None

Chief's Report

Operational Oversight Committee Comment

Trustee Comment

Adjournment



**MIAMI VALLEY FIRE DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES
April 11, 2024**

Call to Order

President Stalder called the Miami Valley Fire District meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

Roll Call

The following Trustees were present: John Stalder, Ann-Lisa Allen, Greg Bell, Frank Fritsch and Terry Posey. The following staff members were present: Chris Snyder, Emily Christian, Brandon Barnett, Steve Johnson, Jennie Harover, Elyse Martin and Amy Phillips.

Meeting Minutes

A motion was made by Ms. Allen, seconded by Mr. Fritsch to approve the Regular Meeting minutes of March 14, 2024. Motion carried.

Public Comment

Bob Spirk, President of Local 1832, acknowledged retired Miami Township Administrator, Ron Hess and thanked him for attending today's meeting. He commented that the agenda items for today's meeting will be good for the entire district. He wishes the best of luck to both Chief Barnett as well as BC Johnson on their future positions with the District.

Consent Agenda

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to approve the Consent Agenda as presented. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Old Business

None

New Business

The Board recessed into a public study session at 8:03 am to discuss:

- 1st Quarter Financial Summary – Presented by Elyse Martin
- Insurance Presentation – Presented by Amy Phillips

The Board recessed out of public study session at 8:22 a.m.

Elyse Martin presented a request to approve the District Finance Manager to move \$3,030.18 in outstanding checks to the unclaimed money fund. This request will allow outstanding checks to be placed in the Unclaimed Money Fund for a period of 5 years. If at any time the rightful owner of these funds requests payment, the money will be moved back to the General Fund to be

expensed. Once the five years have passed without being claimed, the money will be moved back to the General Fund.

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to approve District Finance Manager to move \$3,030.18 in outstanding checks to the unclaimed money fund. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey. Motion carried.

Chief Barnett presented **Resolution No. 2024-08**. The resolution will approve the renewal of the District's agreement for medical insurance with Medical Mutual of Ohio at a rate increase of 5%. District employees will pay 20% for their medical coverage premium, choosing between a High Deductible Health Plan and a PPO Plan, with the District funding the remaining 80% of premiums. The District will also provide an HSA employer contribution of \$1,000 for eligible employees that select a High Deductible Health Plan. Dental (Superior Dental Care) and Vision (VSP) coverage premiums are 100% employee responsibility. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to read Resolution No. 2024-08 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried. **A RESOLUTION TO PROVIDE FOR THE PAYMENT OF GROUP HEALTH INSURANCE, DENTAL AND VISION BENEFITS AND TO ESTABLISH A HEALTH INSURANCE WAIVER PROGRAM FOR ELIGIBLE MIAMI VALLEY FIRE DISTRICT EMPLOYEES EFFECTIVE JUNE 1, 2024**. A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adopt Resolution No. 2024-08. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief Barnett presented **Resolution No. 2024-09**. The resolution will authorize the Board of Trustees to reclassify Fire Chief Thomas B. Barnett. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to read Resolution No. 2024-09 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye, and Mr. Posey aye. Motion carried. **A RESOLUTION TO AUTHORIZE THE RECLASSIFICATION OF FIRE CHIEF, THOMAS B. BARNETT TO ASSISTANT CHIEF**. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to adopt Resolution No. 2024-09. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief Barnett presented **Resolution No. 2024-10**. The resolution will appoint Steven Herschel Johnson as Fire Chief of Miami Valley Fire District following the reclassification of Thomas B. Barnett to Assistant Chief. The resolution was read in its entirety. A motion was made by Mr. Bell, seconded by Mr. Fritsch, to adopt Resolution 2024-10. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, Mr. Fritsch aye and Mr. Posey aye. Motion carried.

Chief's Report

Chief Johnson thanked the Board for his appointment to Chief. He explained that the District previously executed agreements for two new fire engines. The agreement with Sutphin signed in 2021 had a delivery date of 2024 which has now been pushed back to March of 2025. The more recent agreement with Spartan has a 240-day delivery expectation and should arrive in early December. A new medic should be arriving mid-summer and the District has received pictures of it going through the building phase. An "experienced" engine has been received from the City of Vandalia. It has gone through some mechanical adjustments as well as District labeling and has been placed in service. This has been a good purchase for the District and will be easy to identify as it is seen within the community. As an employment requirement, all firefighters

must obtain their inspector certification. Eleven members of the District will begin an 800-hour class to receive inspector status. This class will be done in-house at Station 54 by instructors from Warren County Career Center. Members can attend this class while on duty allowing the District to save on coverage of job duties. Class will begin next week and finish up by the end of June. Jerrod Widener has submitted his resignation and will be moving to Butler Township. While this is a great opportunity for Jerrod, he will be greatly missed at the District. His last day of service will be April 24th. District policies are being reviewed and revised through Lexipol. Administration staff is meeting with Lexipol once a week as policies are rewritten, focusing on 3-5 policies each week, and will most likely continue through the end of the year. An RFP for EMS billing services is almost completed. It will be reviewed by our legal team before being publicized in the next week. This process will take approximately 90 days and will then be brought before the Board for approval. Change Healthcare has given us notice of termination at the end of December and this RFP should allow us to be ahead of that deadline. The District had no issues with recent storms nor with the eclipse. All new employees have been cleared of their "greenbook" training assignments and have been released to their respective stations. There will be a retirement celebration for Elizabeth Zink held at Station 52 on April 18th from 2:00-4:00 p.m.

OCC Report

Chris Snyder thanked Brandon Barnett for his service to the District as Chief for the past two years and he looks forward to his future commitments with the District. He also congratulated Steve Johnson on his acceptance of Fire Chief. He wishes him the best and looks forward to working with him in this new role.

Trustee Report

Trustees thanked Brandon Barnett for his service as well as his continued support with the District. They congratulated Steve Johnson on his new role as Fire Chief.

Adjournment

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adjourn the meeting at 8:36 am. Motion carried.

Respectfully submitted,

Jennifer Harover
Secretary

Complete Check Report - MIAMI VALLEY FIRE DISTRICT
Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019535		A	0009600	AIRGAS USA LLC	04/03/2024	158.20
019536		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	04/03/2024	1,916.93
019537		A	0000256	CUSTOM DESIGN BENEFITS	04/03/2024	170.00
019538		A	0000227	ELITE COMPUTERS INC	04/03/2024	4,475.99
019539		A	8708200	FROST BROWN TODD	04/03/2024	2,707.50
019540		A	4344343	GO2-PROS PEST CONTROL	04/03/2024	65.00
019541		A	0000237	MEDICAL MUTUAL	04/03/2024	258.58
019542		A	0000245	MENARD, INC	04/03/2024	10.87
019543		A	2996130	PAPERHOUSE OF DAYTON	04/03/2024	212.50
019544		A	2571875	PHOENIX SAFETY OUTFITTERS	04/03/2024	398.77
019545		A	0025505	VERIZON WIRELESS	04/03/2024	90.35
019546		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	04/03/2024	16,948.29
019547		A	0000193	WEX BANK	04/03/2024	7,226.73
019548		A	0000222	A.E DAVID COMPANY INC	04/10/2024	27.90
019549		A	0000175	ACTIVE 911 INC	04/10/2024	1,347.10
019550		A	0009600	AIRGAS USA LLC	04/10/2024	324.86
019551		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	04/10/2024	46.70
019552		A	0000149	BOYLE MECHANICAL SOLUTIONS LLC	04/10/2024	2,686.00
019553		A	9097668	CENTERPOINT ENERGY	04/10/2024	200.39
019554		A	0000198	CHARTER COMMUNICATIONS	04/10/2024	1,855.00
019555		A	0004764	CITY OF MIAMISBURG-PO BOX	04/10/2024	845.22
019556		A	3214846	COMDOC	04/10/2024	388.93
019557		A	0000141	D&S AUTO PARTS INC	04/10/2024	222.75
019558		A	0000235	DOOR SERVICE SOLUTIONS LLC	04/10/2024	3,280.00
019559		A	0001308	DUKE ENERGY	04/10/2024	34.21
019560		A	0000214	KENNETH THOMPSON	04/10/2024	9,064.00
019561		A	0000267	O'DELL ELECTRIC	04/10/2024	375.00
019562		A	2571875	PHOENIX SAFETY OUTFITTERS	04/10/2024	383.88
019563		A	2946355	SANDY'S AUTO & TRUCK SERVICE	04/10/2024	330.00
019564		A	0025505	VERIZON WIRELESS	04/10/2024	577.62
019565		A	0000187	XEROX CORPORATION	04/10/2024	504.68
019566		A	0009600	AIRGAS USA LLC	04/19/2024	251.33
019567		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	04/19/2024	289,708.70
019568		A	0000156	BERAN CUSTOM WOODWORKING LLC	04/19/2024	36.50
019569		A	9097668	CENTERPOINT ENERGY	04/19/2024	1,165.05
019570		A	0000141	D&S AUTO PARTS INC	04/19/2024	291.89
019571		A	0000269	FENIEX INDUSTRIES, INC	04/19/2024	3,740.00
019572		A	4344343	GO2-PROS PEST CONTROL	04/19/2024	45.00

Complete Check Report - MIAMI VALLEY FIRE DISTRICT
Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019573		A	0003076	HOWELL RESCUE SYSTEMS INC	04/19/2024	763.20
019574		A	0000216	JULIANNE M GRICE	04/19/2024	206.50
019575		A	0000245	MENARD, INC	04/19/2024	35.88
019576		A	4339969	MIAMI TOWNSHIP	04/19/2024	2,963.36
019577		A	0009500	NICK SANDERS	04/19/2024	165.00
019578		A	0000221	OHIO POLYGRAPH SERVICES LLC	04/19/2024	300.00
019579		A	0006750	P & R COMMUNICATIONS	04/19/2024	280.03
019580		A	2571875	PHOENIX SAFETY OUTFITTERS	04/19/2024	197.94
019581		A	0000183	PREMIER HEALTH	04/19/2024	402.57
019582		A	0000201	PREMIER OCCUPATIONAL HEALTH	04/19/2024	866.60
019583		A	0009500	RYAN GARVER	04/19/2024	165.00
019584		A	0000231	THE SHERWIN WILLIAMS COMPANY	04/19/2024	51.80
019585		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	04/19/2024	2,134.86
019586		A	0006750	P & R COMMUNICATIONS	04/24/2024	195.00
019587		A	0000222	A.E DAVID COMPANY INC	04/25/2024	350.55
019588		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	04/25/2024	14,322.07
019589		A	0000262	BIG ASS HOLDING	04/25/2024	9,624.00
019590		A	4344343	GO2-PROS PEST CONTROL	04/25/2024	65.00
019591		A	0000194	KOORSEN FIRE & SECURITY INC	04/25/2024	180.00
019592		A	0004442	LOWES BUSINESS ACCT	04/25/2024	158.36
019593		A	0000245	MENARD, INC	04/25/2024	124.65
019594		A	2571875	PHOENIX SAFETY OUTFITTERS	04/25/2024	1,288.60
019595		A	0000230	VIKING HEATING AND AIR	04/25/2024	1,608.33
FD2909		M	0009999	PAYROLL VENDOR	04/09/2024	279,319.67
FD2910		M	0009999	PAYROLL VENDOR	04/09/2024	3,845.72
FD2911		M	0007150	POLICE & FIRE PEN FUND OF OHIO	04/11/2024	175,730.86
FD2912		M	0007180	O.P.E.R.S.	04/11/2024	3,612.34
FD2913		M	0009999	PAYROLL VENDOR	04/19/2024	261,230.88
FD2914		M	0009999	PAYROLL VENDOR	04/19/2024	3,590.10
FD2915		M	0009500	MISC	04/22/2024	97,938.37
FD2916		M	3483226	STANDARD INSURANCE COMPANY	04/30/2024	965.05
FD2917		M	0000237	MEDICAL MUTUAL	04/30/2024	71,634.07
FD2918		M	2166248	VISION SERVICE PLAN	04/30/2024	734.79
FD2919		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	429.00
FD2920		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	457.95
FD2921		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	297.87
FD2922		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	16.75
FD2923		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	12.30

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Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
FD2924		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	122.46
FD2925		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	172.56
FD2926		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	523.59
FD2927		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	207.36
FD2928		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	75.00
FD2929		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	340.00
FD2930		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	340.00
FD2931		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	8.00
FD2932		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	21.98
FD2933		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	100.00
FD2934		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	350.00
FD2935		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	198.00
FD2936		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	335.00
FD2937		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	445.00
FD2938		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	300.00
FD2939		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	50.94
FD2940		M	2276044	FIFTH THIRD MASTERCARD	04/30/2024	126.00
FD2941		M	0001620	AES	04/30/2024	164.04
FD2942		M	0001620	AES	04/30/2024	1,959.43
FD2943		M	0000053	FIFTH THIRD	04/30/2024	282.05
96 Checks						1,294,758.85

MTD Bank Report for Year 2024 Month 04 - MIAMI VALLEY FIRE DISTRICT

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0002	OPERATING	2,393,846.32	1,382,544.41	1,294,758.85	137,500.00	0.00	2,619,131.88
0004	EMS	254,979.71	4,584.41	0.00	0.00	137,500.00	122,064.12
0006	F&M CD - 4/14/23	0.00	0.00	0.00	0.00	0.00	0.00
0008	STAR OHIO	5,481,514.06	24,585.15	0.00	0.00	0.00	5,506,099.21
4 Banks		8,130,340.09	1,411,713.97	1,294,758.85	137,500.00	137,500.00	8,247,295.21

YTD Fund Report for Year 2024 Month 04 - MIAMI VALLEY FIRE DISTRICT

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
100	GENERAL FUND	3,887,116.39	6,891,642.46	3,462,749.12	7,316,009.73	340,150.70	6,975,859.03
200	EMS FUND	292,400.23	379,663.89	550,000.00	122,064.12	0.00	122,064.12
210	GRANT FUND	430,664.43	51,313.40	313,595.61	168,382.22	8,931.06	159,451.16
300	DEBT SERVICE FUND	0.20	65,311.00	0.00	65,311.20	261,244.00	(195,932.80)
400	CAPITAL IMPROVEMENT FUND	492,555.35	349,137.50	266,164.91	575,527.94	256,642.38	318,885.56
5 Funds		5,102,736.60	7,737,068.25	4,592,509.64	8,247,295.21	866,968.14	7,380,327.07