



MIAMI VALLEY FIRE DISTRICT

Board of Trustees Meeting Agenda

June 13, 2024

8:00 a.m.

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes

Motion to approve the regular Meeting Minutes of May 9, 2024

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Presentation

President Stalder will recognize the Miamisburg Eagles for their monetary donation.

Consent Agenda

Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Expenses

Approve the Fire District March expenses beginning with check # 19596 and ending with check # 19693.

1. Consent Agenda Motion
A motion to approve the Consent Agenda.

Oath of Office

President Stalder will administer the oath of office to the following personnel:

Battalion Chief Brett Beach

Lieutenant Shawn Cline

Part-time Firefighter/EMT Jackson Harover

Old Business

None

New Business

1. Resolution No. 2024-11

A resolution to revise wages and benefits for employees within the service of the Miami Valley Fire District.

2. Study Session

- Assistant Chief Position Update

Chief's Report**Operational Oversight Committee Comment****Trustee Comment****Adjournment**



**MIAMI VALLEY FIRE DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES
May 9, 2024**

Call to Order

President Stalder called the Miami Valley Fire District meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

President Stalder welcomed everyone to the meeting. He acknowledged Councilmember Ryan Colvin and Councilmember Jeff Nestor, thanking each of them for being in attendance.

Oath of Office

President Stalder provided a brief biography of Steven H. Johnson. President Stalder administered the oath of office to Fire Chief Steve Johnson.

Roll Call

The following Trustees were present: John Stalder, Ann-Lisa Allen, and Terry Posey. The following staff members were present: Chris Snyder, Keith Johnson, Steve Johnson, Brandon Barnett, Jennie Harover, Elyse Martin and Amy Phillips. A motion was made by Ms. Allen, seconded by Mr. Posey to excuse the absences of Frank Fritsch and Greg Bell. Motion carried.

Meeting Minutes

A motion was made by Ms. Allen, seconded by Mr. Posey to approve the Regular Meeting minutes of April 11, 2024. Motion carried.

Public Comment

Bob Spirk, President of Local 1832, congratulated Fire Chief Johnson and thanked Assistant Chief Barnett. He announced that the golf outing on May 31st will begin at 8:00am and is completely sold out.

Consent Agenda

A motion was made by Ms. Allen, seconded by Mr. Posey, to approve the Consent Agenda as presented. Motion carried.

Old Business

None

New Business

None

Chief's Report

Chief Johnson gave a few monthly highlights from April. President Stalder, Chief Johnson and Assistant Chief Barnett attended The Sinise Foundation's home dedication to a Warren County injured veteran. The Sinise Foundation is also presented Miami Valley Fire Department with a \$30,000 grant to be used for equipment and training. Sixteen members of the department participated in the Nozzle Forward training class which focuses on hose line management and fire attack. MVFD members made up 25% of this class, training 10-12 hours and growing their reputation of some of the hardest working individuals in the field. MVFD has 11 members currently participating in an inspectors class and should be completed by mid-June. Our new battalion vehicle is currently getting lights installed. Once it is in service, vehicles will be switched around and the Tahoe will become EMS 50. The new SCBAs have been delivered. Training will begin next week and then they will be put into service. All Board Members should have received an email from our Auditors. These short questionnaires need to be completed as soon as possible. Auditors will be on site at Station 52 to begin their procedures. They do not foresee this to be a long process.

OCC Report

Keith Johnson and Chris Snyder both congratulated Chief Johnson and thanked Assistant Chief Barnett.

Trustee Report

Ms. Allen congratulated Chief Johnson and thanked Assistant Chief Barnett for his continued support. She also congratulated those MVFD members who ran/completed the Flying Pig marathon this past weekend in Cincinnati. Mr. Posey congratulated Chief Johnson and expressed his excitement for what is to come with his leadership.

Adjournment

A motion was made by Ms. Allen, seconded by Mr. Posey, to adjourn the meeting at 8:20 am. Motion carried.

Respectfully submitted,

Jennifer Harover
Secretary

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019596		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	05/02/2024	12,756.56
019597		A	3728169	BGSU	05/02/2024	595.00
019598		A	0006850	BOUND TREE MEDICAL, LLC	05/02/2024	2,102.80
019599		A	3214846	COMDOC	05/02/2024	80.08
019600		A	0000256	CUSTOM DESIGN BENEFITS	05/02/2024	85.00
019601		A	0000194	KOORSEN FIRE & SECURITY INC	05/02/2024	1,113.12
019602		A	0000245	MENARD, INC	05/02/2024	99.38
019603		A	4339969	MIAMI TOWNSHIP	05/02/2024	70.00
019604		A	0005301	MONTGOMERY COUNTY WATER SERVIC	05/02/2024	606.82
019605		A	0000248	ON-SITE STORAGE SOLUTIONS	05/02/2024	5,000.00
019606		A	2571875	PHOENIX SAFETY OUTFITTERS	05/02/2024	739.90
019607		A	0000155	STRYKER SALES CORPORATION	05/02/2024	610.00
019608		A	0000231	THE SHERWIN WILLIAMS COMPANY	05/02/2024	20.34
019609		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	05/02/2024	3,164.60
019610		A	0009600	AIRGAS USA LLC	05/09/2024	216.20
019611		A	0000120	ALCOR SUPPLY AND FIXTURE CO	05/09/2024	220.50
019612		A	7333581	ALL AMERICAN FIRE EQUIPMENT	05/09/2024	2,445.73
019613		A	0000163	AT&T SERVICES, INC	05/09/2024	1,702.68
019614		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	05/09/2024	14,091.17
019615		A	9097668	CENTERPOINT ENERGY	05/09/2024	165.58
019616		A	0004764	CITY OF MIAMISBURG-PO BOX	05/09/2024	692.07
019617		A	0000207	CONSOLIDATED FLEET SERVICES	05/09/2024	756.00
019618		A	0001308	DUKE ENERGY	05/09/2024	34.25
019619		A	4344343	GO2-PROS PEST CONTROL	05/09/2024	65.00
019620		A	4513473	INT'L ASSOC ARSON INVESTIGATOR	05/09/2024	123.00
019621		A	0000194	KOORSEN FIRE & SECURITY INC	05/09/2024	650.95
019622		A	0000237	MEDICAL MUTUAL	05/09/2024	17,364.20
019623		A	0000245	MENARD, INC	05/09/2024	198.96
019624		A	4339969	MIAMI TOWNSHIP	05/09/2024	1,666.29
019625		A	2571875	PHOENIX SAFETY OUTFITTERS	05/09/2024	93.37
019626		A	0000201	PREMIER OCCUPATIONAL HEALTH	05/09/2024	2,119.40
019627		A	0007917	SILCO FIRE PROTECTION	05/09/2024	208.50
019628		A	0025505	VERIZON WIRELESS	05/09/2024	90.37
019629		A	0000259	WARREN COUNTY CAREER CENTER	05/09/2024	6,050.00
019630		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	05/09/2024	1,061.68
019631		A	0000193	WEX BANK	05/09/2024	9,063.30
019632		A	0001620	AES	05/15/2024	713.06
019633		A	0001620	AES	05/15/2024	38.78

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019634		A	0001620	AES	05/15/2024	42.46
019635		A	0001620	AES	05/15/2024	329.38
019636		A	0001620	AES	05/15/2024	479.52
019637		A	0009600	AIRGAS USA LLC	05/15/2024	317.95
019638		A	0000163	AT&T SERVICES, INC	05/15/2024	850.86
019639		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	05/15/2024	4,340.91
019640		A	0000156	BERAN CUSTOM WOODWORKING LLC	05/15/2024	12.00
019641		A	0000229	BUDDY'S FLOORING AMERICA	05/15/2024	1,077.04
019642		A	9097668	CENTERPOINT ENERGY	05/15/2024	192.38
019643		A	3214846	COMDOC	05/15/2024	143.05
019644		A	0404500	CONCENTRA	05/15/2024	316.00
019645		A	0000235	DOOR SERVICE SOLUTIONS LLC	05/15/2024	577.50
019646		A	4344343	GO2-PROS PEST CONTROL	05/15/2024	45.00
019647		A	0000216	JULIANNE M GRICE	05/15/2024	627.44
019648		A	0000194	KOORSEN FIRE & SECURITY INC	05/15/2024	131.90
019649		A	4339969	MIAMI TOWNSHIP	05/15/2024	2,905.25
019650		A	0006750	P & R COMMUNICATIONS	05/15/2024	1,415.35
019651		A	2571875	PHOENIX SAFETY OUTFITTERS	05/15/2024	3,966.90
019652		A	0000201	PREMIER OCCUPATIONAL HEALTH	05/15/2024	516.60
019653		A	0000155	STRYKER SALES CORPORATION	05/15/2024	1,707.70
019654		A	8488490	TSI INCORPORATED	05/15/2024	3,420.00
019655		A	0025505	VERIZON WIRELESS	05/15/2024	577.62
019656		A	0009500	BRAD NIEHAUS	05/17/2024	320.89
019657		A	0009500	CHAD HEWITT	05/17/2024	320.89
019658		A	0009500	COURTNEY SEIF	05/17/2024	320.89
019659		A	0009500	MICHAEL KRAPP	05/17/2024	962.67
019660		A	0009500	RYNE PUGH	05/17/2024	2,246.23
019661		A	0009500	SETH CARPENTER	05/17/2024	320.89
019662		A	0009500	JACOB WARNER	05/20/2024	320.89
019663		A	0009500	JARRED ERISMAN	05/20/2024	320.89
019664		A	0000222	A.E DAVID COMPANY INC	05/23/2024	55.80
019665		A	0001620	AES	05/23/2024	44.32
019666		A	0001620	AES	05/23/2024	517.89
019667		A	0001620	AES	05/23/2024	42.69
019668		A	0009600	AIRGAS USA LLC	05/23/2024	158.20
019669		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	05/23/2024	19,765.66
019670		A	9097668	CENTERPOINT ENERGY	05/23/2024	384.03
019671		A	0000256	CUSTOM DESIGN BENEFITS	05/23/2024	85.00

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
019672		A	9181000	ELEMENTS IV INTERIORS	05/23/2024	5,875.81
019673		A	4344343	GO2-PROS PEST CONTROL	05/23/2024	45.00
019674		A	0000216	JULIANNE M GRICE	05/23/2024	3,052.00
019675		A	0000194	KOORSEN FIRE & SECURITY INC	05/23/2024	650.95
019676		A	8660070	LEMCO PLUMBING	05/23/2024	1,160.00
019677		A	4339969	MIAMI TOWNSHIP	05/23/2024	70.00
019678		A	0005077	MONTGOMERY COUNTY SHERIFFS OFF	05/23/2024	52,965.00
019679		A	0000197	SEDGWICK CLAIMS MGMT SERVICES	05/23/2024	2,144.00
019680		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	05/23/2024	260.00
019681		A	0000222	A.E DAVID COMPANY INC	05/30/2024	76.00
019682		A	0000205	ATLANTIC EMERGENCY SOLUTIONS	05/30/2024	12,851.74
019683		A	0009500	BENJAMIN MCNEELY	05/30/2024	150.00
019684		A	0006850	BOUND TREE MEDICAL, LLC	05/30/2024	481.76
019685		A	0000272	CAPITAL CITY GROUP INC	05/30/2024	1,126.00
019686		A	0000141	D&S AUTO PARTS INC	05/30/2024	19.98
019687		A	4344343	GO2-PROS PEST CONTROL	05/30/2024	65.00
019688		A	0004442	LOWES BUSINESS ACCT	05/30/2024	300.65
019689		A	0000245	MENARD, INC	05/30/2024	13.94
019690		A	0005301	MONTGOMERY COUNTY WATER SERVIC	05/30/2024	913.19
019691		A	0000155	STRYKER SALES CORPORATION	05/30/2024	34,880.37
019692		A	0000238	WESTERN OHIO TRUCK & FIRE LLC	05/30/2024	2,100.00
019693		A	4339969	MIAMI TOWNSHIP	05/30/2024	27,642.00
FD2944		M	0009999	PAYROLL VENDOR	05/07/2024	266,395.20
FD2945		M	0009999	PAYROLL VENDOR	05/07/2024	3,666.97
FD2946		M	0007180	O.P.E.R.S.	05/07/2024	2,408.22
FD2947		M	0007150	POLICE & FIRE PEN FUND OF OHIO	05/07/2024	120,433.86
FD2948		M	0007150	POLICE & FIRE PEN FUND OF OHIO	05/07/2024	6,017.72
FD2949		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	1,019.60
FD2950		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	100.00
FD2951		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	35.00
FD2952		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	220.00
FD2953		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	381.98
FD2954		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	3,608.50
FD2955		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	111.99
FD2956		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	219.00
FD2957		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	55.00
FD2958		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	240.00
FD2959		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	763.74

Complete Check Report - MIAMI VALLEY FIRE DISTRICT

Bank - 0002 OPERATING

Check	Dup#	Type	Vendor	Vendor Name	Date	Amount
FD2960		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	73.52
FD2961		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	119.94
FD2962		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	170.92
FD2963		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	70.50
FD2964		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	48.26
FD2965		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	170.33
FD2966		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	1,314.07
FD2967		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	250.00
FD2968		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	352.96
FD2969		M	2276044	FIFTH THIRD MASTERCARD	05/08/2024	735.00
FD2970		M	0009500	MISC	05/08/2024	1,650.46
FD2971		M	0001620	AES	05/10/2024	308.15
FD2972		M	0001620	AES	05/10/2024	478.99
FD2973		M	0001620	AES	05/10/2024	43.28
FD2974		M	0001620	AES	05/10/2024	457.45
FD2975		M	0001620	AES	05/10/2024	42.15
FD2976		M	0001620	AES	05/10/2024	43.84
FD2977		M	0000232	FARMERS & MERCHANTS BANK	05/10/2024	85,246.29
FD2978		M	0009999	PAYROLL VENDOR	05/16/2024	251,070.09
FD2979		M	0009999	PAYROLL VENDOR	05/16/2024	3,449.70
FD2980		M	0009999	PAYROLL VENDOR	05/16/2024	51.34
FD2981		M	0000237	MEDICAL MUTUAL	05/23/2024	72,821.66
FD2982		M	2166248	VISION SERVICE PLAN	05/23/2024	685.23
FD2983		M	3483226	STANDARD INSURANCE COMPANY	05/23/2024	938.45
FD2984		M	0009999	PAYROLL VENDOR	05/30/2024	268,791.45
FD2985		M	0009999	PAYROLL VENDOR	05/30/2024	3,837.55
FD2986		M	0009999	PAYROLL VENDOR	05/30/2024	77.00
FD2987		M	0000053	FIFTH THIRD	05/31/2024	445.22
FD2988		M	0001620	AES	05/31/2024	713.06
FD2989		M	0001620	AES	05/31/2024	38.78
144 Checks						1,384,071.09

MTD Bank Report for Year 2024 Month 05 - MIAMI VALLEY FIRE DISTRICT

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0002	OPERATING	2,619,131.88	478,018.74	1,384,071.09	100,000.00	0.00	1,813,079.53
0004	EMS	122,064.12	3,726.80	0.00	0.00	100,000.00	25,790.92
0006	F&M CD - 4/14/23	0.00	0.00	0.00	0.00	0.00	0.00
0008	STAR OHIO	5,506,099.21	25,450.73	0.00	0.00	0.00	5,531,549.94
4 Banks		8,247,295.21	507,196.27	1,384,071.09	100,000.00	100,000.00	7,370,420.39

YTD Fund Report for Year 2024 Month 05 - MIAMI VALLEY FIRE DISTRICT

Fund	Description	Beg Yr Bal	YTD Rec	YTD Exp	Unexp	Enc	Unenc
100	GENERAL FUND	3,887,116.39	7,064,593.52	4,528,593.55	6,423,116.36	309,436.15	6,113,680.21
200	EMS FUND	292,400.23	383,390.69	650,000.00	25,790.92	0.00	25,790.92
210	GRANT FUND	430,664.43	381,831.81	381,831.81	430,664.43	0.00	430,664.43
300	DEBT SERVICE FUND	0.20	65,311.00	27,642.00	37,669.20	233,602.00	(195,932.80)
400	CAPITAL IMPROVEMENT FUND	492,555.35	349,137.50	388,513.37	453,179.48	134,091.25	319,088.23
5 Funds		5,102,736.60	8,244,264.52	5,976,580.73	7,370,420.39	677,129.40	6,693,290.99

RESOLUTION NO. 2024-11

A RESOLUTION TO REVISE WAGES AND BENEFITS FOR EMPLOYEES WITHIN THE SERVICE OF THE MIAMI VALLEY FIRE DISTRICT.

WHEREAS, the City of Miamisburg, Ohio and Miami Township, Montgomery County, Ohio created the Miami Valley Fire District (the “District”) consistent with Ohio Revised Code Section 505.371 via Joint Resolution, City Resolution No. 2786 and Township Resolution No. 121-2011; and

WHEREAS, it is necessary to revise the compensation of employees within the service of the Miami Valley Fire District; and

WHEREAS, it is necessary to revise benefits for employees within the service of the Miami Valley Fire District.

NOW, THEREFORE, BE IT RESOLVED BY THE MIAMI VALLEY FIRE DISTRICT BOARD OF TRUSTEES THAT:

Section 1. Pay Plan.

Effective June 24, 2024, the following annual pay ranges are hereby established for select employees within the service of the Miami Valley Fire District.

	<u>Minimum</u>	<u>Maximum</u>
Assistant Chief	\$119,000.00	\$122,570.70
Battalion Chief	\$104,512.40	\$118,687.68
Human Resources Administrator	\$74,276.80	\$91,166.40
Finance Manager	\$74,276.80	\$91,166.40

The following hourly pay ranges are hereby established for select employees within the service of Miami Valley Fire District.

Firefighter/EMT (PT)	\$ 17.77	\$ 20.02
Firefighter/Paramedic (PT)	\$ 20.02	\$ 22.34
Paramedic (PT)	\$ 17.77	\$ 20.02
Administrative Assistant (PT)	\$ 15.67	\$ 20.90
Administrative Assistant (FT)	\$ 17.85	\$ 31.43

Section 2. Administration of the Pay Plan.

The Fire Chief is hereby authorized to issue regulations for the administration of the pay plan as set forth above.

Section 3. Holiday Pay.

The Miami Valley Fire District observes the following holidays:

New Year's Day	Veterans Day
Martin Luther King Day	Thanksgiving Day
Easter Sunday	Day after Thanksgiving
Memorial Day	Christmas Eve Day
Independence Day	Christmas Day
Labor Day	

Holiday compensation shall be paid according to District policy.

Section 4. Insurance

A. The Miami Valley Fire District shall offer medical coverage to all full-time employees. The District shall pay 80 percent of the monthly premium and the employee shall pay 20 percent of the monthly premium.

B. Life Insurance.

All regular full-time employees shall receive group life and Accidental Death and Dismemberment insurance paid by the District as follows:

	Twice Annual Base Earnings
Fire Chief	
Assistant Chief	\$50,000
Battalion Chief	\$50,000
Human Resources Administrator	\$50,000
Finance Manager	\$50,000
Lieutenant	\$30,000
Firefighter/Paramedic (Full-time)	\$25,000
Administrative Assistant (Full-time)	\$25,000

Additional group life insurance maybe purchased by the employee in accordance with the insurance company's requirements.

Section 5. All authorized leave shall be paid according to the District policy.

Section 6. Staffing levels will be determined by the Fire Chief.

Section 7. Fire Chief shall establish policies concerning the administration of employee compensation and benefits. The Chief's policies will be incorporated into a Policy and Procedure Manual, a copy of which will be kept on file in the Chief's office.

Section 8. All expenses authorized in the District's policy are hereby approved.

