



**MIAMI VALLEY FIRE DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES
September 19, 2024**

Call to Order

President Stalder called the Miami Valley Fire District meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

Roll Call

The following Trustees were present: John Stalder, Ann-Lisa Allen, Frank Fritsch, and Greg Bell. The following staff members were present: Chris Snyder, Emily Christensen, Steve Johnson, Brandon Barnett, Jennie Harover, and Elyse Martin.

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to excuse Mr. Posey. Motion carried.

Meeting Minutes

A motion was made by Ms. Allen, seconded by Mr. Fritsch to approve the Regular Meeting minutes of June 13, 2024. Motion carried.

Public Comment

Bob Spirk, President of Local 1832, stated that there has many a tremendous amount of hiring and back filling of employees recently. He appreciates everyone's commitment and ability to work together to keep the District's daily staff counts up. He congratulated each of the new hires as well as Lt. Clark for his promotion and thanked everyone for coming out to show their support.

Consent Agenda

A motion was made by Mr. Fritsch, seconded by Ms. Allen, to approve the Consent Agenda as presented. Motion carried.

Old Business

None

New Business

Chief Johnson presented **Resolution No. 2024-12**. The resolution authorizes the Fire Chief to invoice the City of Clayton, Ohio Fire Department in the amount of \$1,500.00 for the structural firefighting coat and pants of former employee Robert Emmer-Lovell. Both the coat and pant are of limited size and Miami Valley Fire District feels it would be within their best interest to sell this gear to the City of Clayton Fire Department at fair market value.

A motion was made by Mr. Fritsch, seconded by Ms. Allen, to read Resolution 2024-12 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

A RESOLUTION AUTHORIZING THE SALE OF STRUCTURAL FIREFIGHTING COAT AND PANTS TO THE CITY OF CLAYTON, OHIO FIRE DEPARTMENT. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to adopt Resolution 2024-12. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

Elyse Martin presented **Resolution No. 2024-13.** The resolution shows the property tax rate to be levied and the estimated property tax revenues to be generated in 2025. Based on County estimates, they have estimated a 1% increase over amounts from last year.

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to read Resolution No. 2024-13 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. A motion was made by Ms. Allen, seconded by Mr. Fritsch, to adopt Resolution No. 2024-13. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

Chief Johnson presented **Resolution No. 2024-14.** The resolution will authorize the Fire Chief to enter into an agreement with HRE, LLC, dba Tenzinga for a web-based employee performance management system. This system will allow supervisors to enter employee performance information into a comprehensive system that includes mentoring, counseling, coaching, assessment and team member diagnosis.

A motion was made by Mr. Fritsch, seconded by Ms. Allen, to read Resolution No. 2024-14 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye and Mr. Fritsch aye. Motion carried.

A RESOLUTION AUTHORIZING THE MIAMI VALLEY FIRE DISTRICT TO ENTER INTO AN AGREEMENT WITH HRE, LLC DBA TENZINGA FOR EMPLOYEE PERFORMANCE MANAGEMENT SYSTEM AND LEADERSHIP DEVELOPMENT TRAINING. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to adopt Resolution No. 2024-14. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye.

Chief Johnson presented **Resolution No. 2024-15.** The resolution will authorize the Miami Valley Fire District Clerk to enter into a professional services agreement with Medicount Management, Inc. for emergency medical billing services. After careful review and evaluation of three submissions following a request for proposals, Medicount Management, Inc. has been selected as staff's recommendation as a third-party administrator for EMS billing services to commence immediately and continuing for a contracted period of three (3) years.

A motion was made by Ms. Allen, seconded by Mr. Fritsch, to read Resolution No. 2024-15 by title only. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

A RESOLUTION TO AUTHORIZE THE MIAMI VALLEY FIRE DISTRICT CLERK TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT ON BEHALF OF THE DISTRICT WITH MEDICOUNT MANAGEMENT INC FOR EMERGENCY MEDICAL BILLING SERVICES COMMENCING ON SEPTEMBER 19, 2024. A motion was made by Mr. Fritsch, seconded by Ms. Allen, to adopt Resolution 2024-15. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

Chief's Report

Chief Johnson commented that the District has received an unofficial notice that the submitted grant for a brush truck and gear extractor will not be approved. To that end, the District does plan on submitting a 2025 grant for the same items. That grant will be a shared cost of approximately \$21,000 and the District will receive a reduced price on the writing of this new grant. The District's open house was a great success. In years past, the District has offered each station to be open to the public on different days but always had limited attendance. This year's decision to have one large open house allowed the District to offer multiple activities including bounce houses, a demonstration burn and the landing of Care Flight. Chief Johnson offered kudos to BC Renk and AC Barnett, as well as all staff who volunteered at the event, for a job well done. The District's newest fire engine is still scheduled to arrive in the first part of December. Once here, it will be sent out for equipment fittings and graphics. It is planned to be in service by the first of the year. The Lieutenant process has been completed with a very impressive list that will be in place for two years. Candidates went through interviews, testing and assessment to build this list and he congratulated everyone who put forth the efforts of this process. Eleven applications were received for the Assistant Chief of Operations position. Interviews were held with five candidates and two have made the final cut. Chief Johnson is hoping to have the final offer extended by the end of next week. Station 55 will be getting a few minor upgrades including more privacy in the bunk room and upgrades to the shower area. The District's first podcast has been released and he is excited about what is to come with future releases. The District's live burn is scheduled for October 7th, 8th, and 9th. If any of the Board is interested in "suiting up" and joining the group, they welcome them to join in. Chief Johnson passed along his sincerest condolences to the family and friends of Tom Long. Mr. Long was a long-time EMS instructor and touched the lives of many crew members throughout the area.

OCC Report

Mr. Snyder congratulated each of the new hires as well as Lt. Clark. He appreciates all of the family and friends that came out this morning to witness their oaths of office and celebrate with them.

Trustee Report

Mr. Bell thanked the District for being at the recent triathlon. He was able to see the new UTV that purchased through funds donated by the Gary Sinise Foundation and it is a great addition to the District.

Ms. Allen congratulated the new hires and thanked everyone who came out to the District's open house. The event was a great reflection of the district's commitment to their community. She is very excited about the podcast and is looking forward to seeing what comes next.

Mr. Fritsch congratulated the new hires and thanked all of their family and friends in attendance. He was impressed by the size of the crowd here this early on a Thursday morning.

Mr. Stalder congratulated the new hires and thanked everyone for attending. He appreciates the District's open house event and reminded everyone that keeping the District visible to their community will make them successful.

Executive Session

A motion was made by Mr. Fritsch to recess to an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mr. Stalder aye, Ms. Allen aye, Mr. Bell aye, and Mr. Fritsch aye. Motion carried.

The Board recessed into executive session at 8:36 am.

The Board returned to regular session at 8:52 am.

Adjournment

A motion was made by Mr. Fritsch, seconded by Ms. Allen, to adjourn the meeting at 8:53 a.m. Motion carried.

Respectfully submitted,



Jennifer Harover
Secretary